



BENTON COUNTY JAIL VIDEO CONFERENCING PROTOCOL

The United States Probation/Pretrial Services Office in Eastern Washington is pleased to announce the availability of video conferencing with the Benton County Jail.

Procedure to arrange for a video conference interview at the Benton County Jail: Attorneys are asked to contact the Benton County Jail directly at CUFrontDesk@co.benton.wa.us to schedule a video conference with federal inmates housed in the Benton County Jail.

In the Email, please provide the following necessary information to arrange the interview:

- √Requestor's/attorney's name
- √Requestor's/attorney's phone number or email address
- √Inmate's full name
- √Preferred date and time for interview
- √Alternate date and time for interview
- √Anticipated length of interview

Benton County Jail would prefer a 24-hour notice to schedule an interview, but will do their best to accommodate a shorter notice.

Staff with the Benton County Jail will respond to the request providing the link to the WebEx platform and all pertinent information regarding the scheduled video conference. Should technical issues arise during the conference, please contact Angie Gilmour at (509) 783-1451 ext. 3849.

The Benton County Jail Video Conferencing Protocol is available through the Eastern District of Washington Public Web Page at www.waed.uscourts.gov.

Any questions regarding this procedure can be directed to Wendy Hall, (509) 742-6322.